



UNE ÉCOLE POUR TOUS LTÉE
Kingston, Ontario, Canada K7K 1B4
(613) 548-4138
contactus@uneecolepourtous.ca

Dear parents,

It is with great pleasure that we welcome you and your child to our French Montessori School.
You will find in this document the enrollment forms for **Une École Pour Tous LTÉE**, for the 2011-2012 year:

- Application form
- Fees
- Contract

If you have any questions, please call at the number above and we would be pleased to assist you.

Sincerely,

The Principal,

Antoine Beyret

The Pedagogical Principal,

Tracy Bénéteau de Laprairie



APPLICATION FORM YEAR 2011-2012
PRECHOOLERS

First child's last name: _____ First name: _____

Birth date: _____

Only for new students, or if required

Mother's (or Legal Guardian's) full name: _____

Address: _____ Postal code: _____

Cell phone: _____ Home phone: _____ Work phone: _____

E-mail : _____@_____

Father's (or Legal Guardian's) full name: _____

Address: _____ Postal code: _____

Cell phone: _____ Home phone: _____ Work phone: _____

E-mail : _____@_____

Name of the person to be called if a parent (or legal guardian) cannot be reached:

1 _____ Relationship to child: _____

Address: _____ Phone: _____

2 _____ Relationship to child: _____

Address: _____ Phone: _____

Date:

Signature of parent or legal guardian:

Date of admission: _____ 20__

Date of withdrawal: _____ 20__



MEDICAL FORM 2011-2012
Only for new students, or if required

IDENTIFICATION

Last name: _____ First name: _____

HEALTH INFORMATION

Physician's name: _____ Address: _____

Phone: _____

OTHER

Previous communicable diseases: _____

Previous illness or injury: _____

Special medical information or allergies: _____

Medication administrated regularly: _____

Special diet: _____

Please comment on your child's development giving information that would be useful in providing care (eg. habits, fears, favorite activities, routines, etc.)

In case of an accident or illness, the personnel of the *Une École Pour Tous LTÉE* will administer first aid, ensuring that the child receives the emergency care required and that the parents (or legal guardians) are notified as soon as possible. Any transportation fees, in case the of emergencies, will be charged to the parents or guardian.

I, parent or guardian, _____ authorize, *Une École Pour Tous LTÉE* to share this information if required for medical reasons to the people concerned.

YES

NO

Please attach a copy of your child's record of immunization or immunization exemptions.

Date:

Signature of parent or guardian:



TUITION AND FEES
(Meals and snacks included)

Please include a non-refundable cheque of either \$400 or \$600, with the current date as a down payment, with your enrollment forms and include the remaining post-dated cheques and immunization record.

Sibling discount for full time enrollment

Une École Pour Tous LTÉE offers a 7% sibling discount on tuition for your second child.

10-months program (Sept 2011 through June 2012)

Please choose one of the following options:

- | | |
|--|---------------|
| <input type="checkbox"/> Extended time (7:30 a.m. to 5:00 p.m.) | \$8650 |
| <input type="checkbox"/> Full time (8:30 a.m. to 4:00 p.m.) | \$7850 |
| <input type="checkbox"/> Mornings or afternoons
(8:30 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m.) | \$6300 |
| <input type="checkbox"/> 4 days (8:30 a.m. to 4:00 p.m.) | \$6200 |

Child tuition

\$ _____ - (\$400 deposit) = \$ _____

Monthly payments: 10 post-dated cheques (The first month's cheque dated June 1, 2011 with the remaining 9 dated from Sept. 1, 2011 to May 1, 2012.)

Full payment, a **discount of 2%** is applied to the first child's tuition registered before **Sept 1, 2011.**

Family tuition

\$ _____ - (\$600 of deposit) = \$ _____

Monthly payments: 10 post-dated cheques (The first month's cheque dated June 1, 2011 with the remaining 9 dated from Sept. 1, 2011 to May 1, 2012.)

Full payment, a **discount of 2%** is applied to the first child's tuition registered before **Sept. 1, 2011.**



11-month program (Sept 2011 through July 2012)

Please choose one of the following options:

- | | |
|--|---------------|
| <input type="checkbox"/> Extended time (7:30 a.m. to 5:00 p.m.) | \$9515 |
| <input type="checkbox"/> Full time (8:30 a.m. to 4:00 p.m.) | \$8635 |
| <input type="checkbox"/> Mornings or afternoons
(8:30 a.m. to 12:00 p.m. or 12:00 p.m. to 4:00 p.m.) | \$6930 |
| <input type="checkbox"/> 4 days (8:30 a.m. to 4:00 p.m.) | \$6820 |

Child tuition

\$ _____ - (\$400 of deposit) = \$ _____

Monthly payments: 11 post-dated cheques (The first month's cheque dated June 1, 2011 with the remaining 10 dated from Sept. 1, 2011 to June 1, 2012).

Full payment, **a discount of 2% is applied to the first child's tuition registered before Sept 1, 2011.**

Family tuition

\$ _____ - (\$600 of deposit) = \$ _____

Monthly payments: 11 post-dated cheques (The first month's cheque dated June 1, 2011 with the remaining 10 dated from Sept. 1, 2011 to June 1, 2012).

Full payment, **a discount of 2% is applied to the first child's tuition registered before Sept 1, 2011.**



Contract for the year 2011-2012

Between: *Une École Pour Tous Ltée*
Kingston ,Ontario Canada

And: _____ Parents' (or Legal Guardian) names
_____ Child's name

Accordingly the terms are as follows:

a. School's obligations:

The private daycare and school *Une École Pour Tous* is a francophone environment. The school engages to provide your child/children with a program that conforms to the method and the philosophy of Maria Montessori.

b. Parent's obligations:

Parents agree to pay *Une École Pour Tous* all fees mentioned in this contract for educational services offered to your child/children.

c. Respect for our regulations:

Parents must read and respect the rules and the policies of the establishment, found on our web site at www.uneecolepourtous.ca

d. Parent contract:

Parents acknowledge they have received a copy of this contract by receiving services from our establishment.

e. Program's length:

The program offered by the school starts in September 2011 and ends June 2012 or July 2012.

f. Language of instruction:

The languages of instruction are French and occasionally Spanish and English.



g. Withdrawal

- 1) If the parent decides to withdraw their child/children for any reason, 60 days written notice is required and the remaining cheques will be returned.
- 2) If the withdrawal of the child is requested by the school administration, any unused tuition fee will be returned.

Financial responsibilities:

a. Administration and registration fee:

The registration of the child/children is considered valid when the **non-refundable** deposit of \$400 for one child or \$600 per family has been paid and the contract has been signed and returned to the school. The **non-refundable** deposit is deducted from the tuition fee.

b. Regarding your cheques:

Please enclose your cheques with your copies of the signed contract.

Please write your child's/children's name(s) on the front of all cheques.

A supplementary charge of \$35 will be added for all cheques that are returned marked Non-Sufficient Funds.

We have read the terms and condition of this application and we are agree to be bound by them.

The parties have signed this present contract in Kingston, this _____.

Father's name (or Legal Guardian's): _____

Father's (or Legal Guardian's) signature: _____

Mother's name (or Legal Guardian's): _____

Mother's (or Legal Guardian's) signature: _____

Please note: This contract must be signed and return to the school with post-dated cheques to *Une École Pour Tous LTÉE*. Keep the second copy for your records.

Une École Pour Tous LTÉE _____

Principal's Signature



Contract for the year 2011-2012

Between: *Une École Pour Tous Ltée*
Kingston ,Ontario Canada

And: _____ Parents' (or Legal Guardian) names
_____ Child's name

Accordingly the terms are as follows:

a. School's obligations:

The private daycare and school: *Une École Pour Tous* is a francophone environment. The school engages to provide your child/children with a program that conforms to the method and the philosophy of Maria Montessori.

b. Parent's obligations:

Parents agree to pay *Une École Pour Tous* all fees mentioned in this contract for educational services offered to your child/children.

c. Respect for our regulations:

Parents must read and respect the rules and the policies of the establishment, found on our web site at www.uneecolepourtous.ca

d. Parent contract:

Parents acknowledge they have received a copy of this contract by receiving services from our establishment.

e. Program's length:

The program offered by the school starts in September 2011 and ends June 2012 or July 2012.

f. Language of instruction:

The languages of instruction are French and occasionally Spanish and English.

g. Withdrawal

- 1) If the parent decides to withdraw their child/children for any reason, 60 days written notice is required and the remaining cheques will be returned.
- 2) If the withdrawal of the child is requested by the school administration, any unused tuition fee will be returned.



Financial responsibilities:

a. Administration and registration fee:

The registration of the child/children is considered valid when the **non-refundable** deposit of \$400 for one child or \$600 per family has been paid and the contract has been signed and returned to the school. The **non-refundable** deposit is deducted from the tuition fee.

b. Regarding your cheques:

Please enclose your cheques with your copies of the signed contract.

Please write your child's/children's name(s) on the front of all cheques.

A supplementary charge of \$35 will be added for all cheques that are returned marked Non-Sufficient Funds.

We have read the terms and condition of this application and we are agree to be bound by them.

The parties have signed this present contract in Kingston, this _____.

Father's name (or Legal Guardian's): _____

Father's (or Legal Guardian's) signature: _____

Mother's name (or Legal Guardian's): _____

Mother's (or Legal Guardian's) signature: _____

Please note: This contract must be signed and return to the school with post-dated cheques to *Une École Pour Tous LTÉE*. Keep the second copy for your records.

Une École Pour Tous LTÉE _____

Principal's Signature